

GUIDE FOR APPLICANTS

CROWN*ability*

CROWN*ability* is a Crown Resorts employment program that ensures people with disability are given every opportunity to gain employment at Crown in the diverse range of roles available. The model is designed to match people's abilities to real jobs.

Working at Crown

At Crown we offer a unique range of employment and career development opportunities with over 700 different role types across all facets of the Entertainment, Hospitality, Corporate and Gaming industries. Crown now has over 12,000 employees over sites in Perth and Melbourne and continues to grow rapidly. Our company attracts customers from all walks of life and welcomes cultural diversity.

As a registered training organisation, we're continually recognised for our excellence in training and development. We give employees the opportunity to shine through our employee recognition program and work together to provide paths for future career growth. Our vision is to create a world-class entertainment experience and our valued employees are fundamental to help us achieve this vision.

Vacancies at Crown

All vacancies are advertised on www.crownmelbourne.com.au/careers.

Partnering with Employment Service Providers

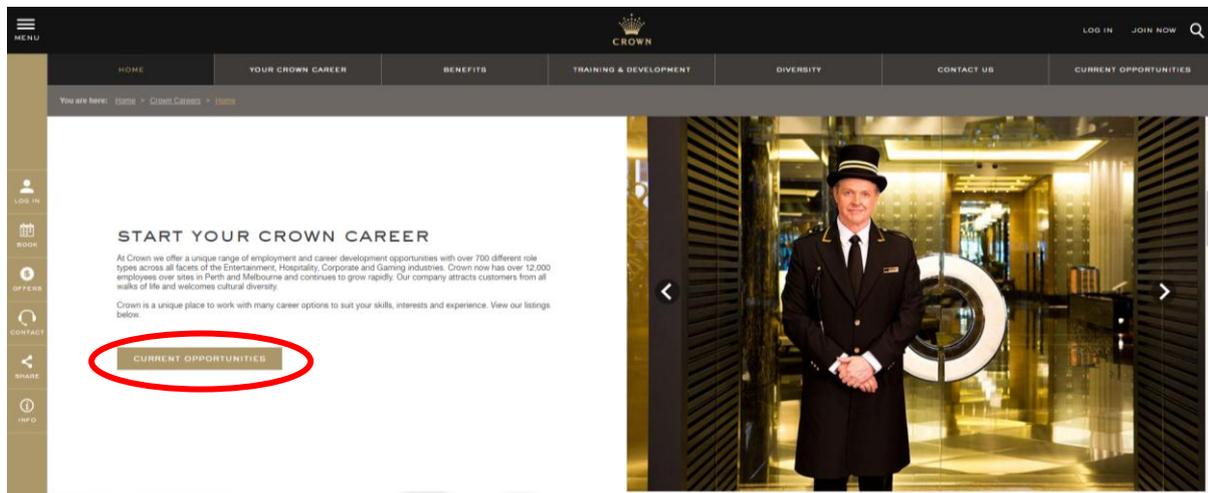
CROWN*ability* works closely with government Disability Employment Service and Jobactive Providers to achieve the best possible outcome for a person with disability. Employment service providers are skilled in assisting candidates with applications, interview and resume preparation and providing additional support and resources.

If you are registered with a provider we encourage you to talk with your consultant about working at Crown. If you would like to connect with provider please visit www.jobsearch.gov.au or contact CROWN*ability* directly.

Applying for a Job at Crown

1. Open your web browser and type in www.crownmelbourne.com.au/careers

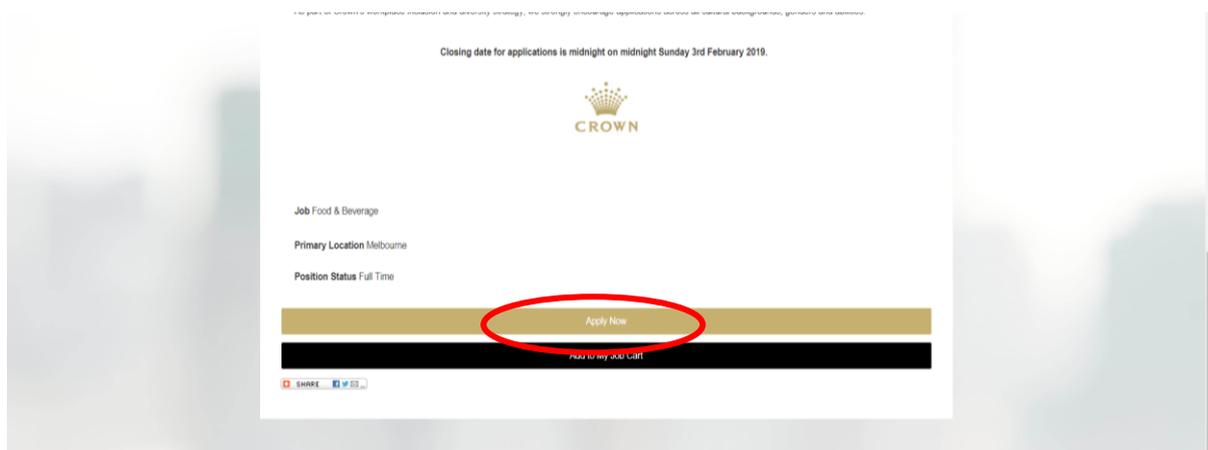
2. Select 'Current Opportunities'



3. Scroll down the view a list of available positions

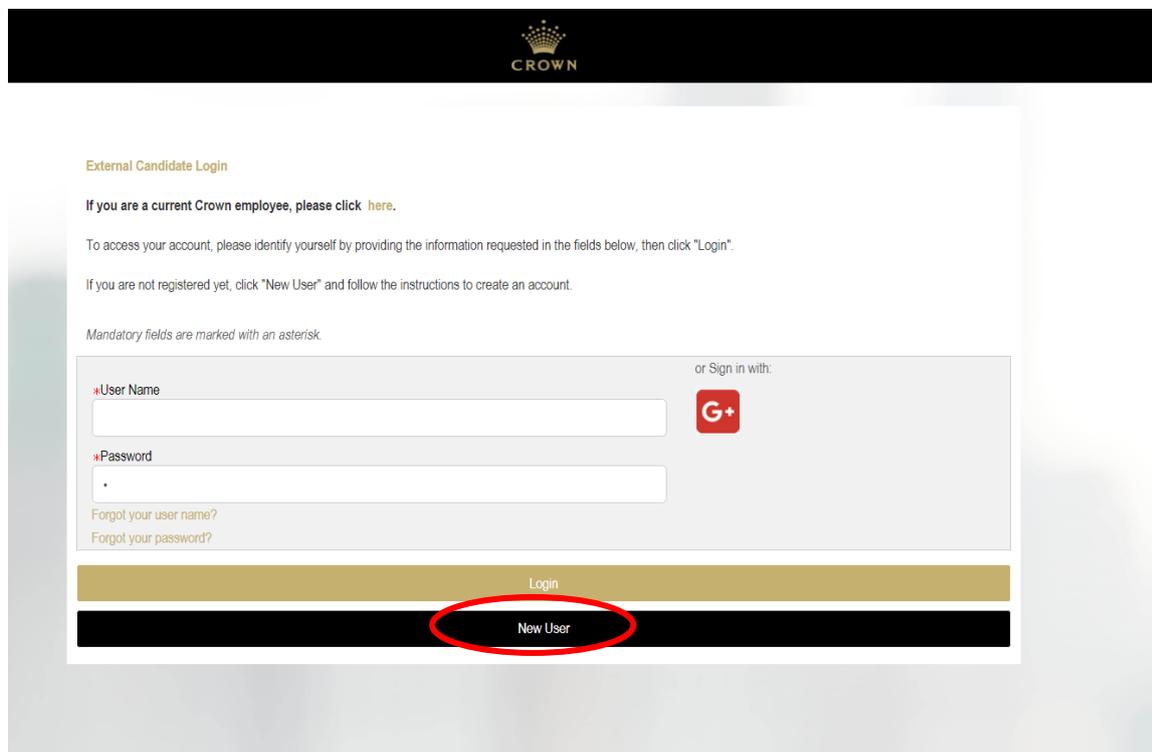
4. Once you have selected a position of interest and determined you are suitable, select the position which will lead to more information about the role

5. To apply for a position click the 'Apply now' button at the bottom of the page



6. You will then be asked to Login. If you are a new candidate you will need to select 'New User' and create a new user account and login

Please ensure your username is unique as only one of each username can be used in the system



External Candidate Login

If you are a current Crown employee, please click [here](#).

To access your account, please identify yourself by providing the information requested in the fields below, then click "Login".

If you are not registered yet, click "New User" and follow the instructions to create an account.

Mandatory fields are marked with an asterisk.

*User Name

*Password

[Forgot your user name?](#)

[Forgot your password?](#)

or Sign in with: 

Login

New User

7. Follow the prompts to create a profile. Once you have submitted all of your details, you can apply for positions by answering the questions and uploading your resume

Should you decide not to apply for a role at the time, please ensure to add all of your information in the system under 'My Account Options' to successfully create a profile .

Minimum Requirements

All candidates must meet the inherent requirements of the role being advertised.

As Crown is a 24 x 7 operation, flexibility to work shift work including nights and weekends is often a requirement. Successful candidates will be required to provide a National Police Clearance and may be requested to complete a medical assessment

Reasonable Adjustments

If you have support or access requirements during the recruitment and selection process we encourage you to talk to the recruiter, hiring manager or contact CROWN*Ability* directly. We will work with you to identify the best way to support you through the process. If you are successful in gaining employment at Crown, reasonable adjustments can also be made available to assist you to meet the inherent requirements of the role.

Connecting with CROWN*Ability*

Candidates with a disability can connect with CROWN*Ability* at any time before or during the recruitment and selection process.

Connecting with CROWN*Ability* does not guarantee progression to the next stage of the selection process. Some roles are competitive which can be a significant factor in whether your application is successful.

If you are successful in gaining employment, CROWN*Ability* will continue to support you and your manager during your time at Crown.

Further Information

If you have any support or access requirements at any time during the recruitment process or would like to connect with a CROWN*Ability* team member, we encourage you to contact crownability@crownmelbourne.com.au or +61 3 9292 8888